



Edmonton, Alberta  
October 24-28

# Exhibitor Bulletin

August 2009 — No. 2

## Dear Exhibitor,

Have you booked your accommodation and registered your staff?

Hotel rooms are being offered in Edmonton on a "first-come, first served" basis. Reservation requests made after **September 23, 2009** will be accepted by hotels on a space and rate availability basis. Contacting the hotels and making a reservation early is strongly recommended. Hotels are already selling out. Please review the section on Accommodation in the Exhibitor Manual, and [click here](#) for more information and listings.

By now you should have received your complimentary registration Priority Codes. If you have any questions please contact **Registration**. Please note that **fees increase** after **September 25**, so **register EARLY and SAVE!**

Updates will be highlighted in future bulletins sent to you by e-mail and posted in the **Exhibitor Zone**. Congress updates for delegates can be found in **Congress Publications** at [www.cardiocongress.org](http://www.cardiocongress.org).

**Rozanne Lyons, CMP**  
Manager, Exhibition and Logistics

**Julie Lantaigne**  
Coordinator, Exhibition

## Please Note

1. **Move-in** time is always tight. We highly recommend that you take advantage of the advance warehouse services. We ask for your cooperation with adhering to the move-in schedule that will be determined by Goodkey Show Services.
2. **Hanging a sign in the Exhibition?** The Shaw Conference Centre (SCC) requires a Rigging Point Plan be submitted to SHOWTECH for their approval no later than **October 9**. Please contact Donna Crossman at (780) 429-1162 for details regarding charges. See Page D.3 of the Exhibitor Manual.
3. **SHIPPING FROM OUTSIDE CANADA:** Courier shipments will not be accepted on-site without prior clearance by Canada Customs. Therefore, please consign all courier shipments to the advance warehouse. Details in Section F of the Exhibitor Manual.

## CCC 2009 Exhibition Team

We are here to assist you and to make your participation in CCC 2009 as trouble-free as possible. If you have any questions, please contact us any time.

Telephone: (613) 238-2304  
Toll Free: (866) 317-8461  
Facsimile: (613) 236-2727

E-mail: [ccc-exhibits@intertaskconferences.com](mailto:ccc-exhibits@intertaskconferences.com)  
Web site: [www.cardiocongress.org](http://www.cardiocongress.org)

**Thank You.**

## Deadline Dates!

- September 18** — Required Forms
- September 23** — Accommodation
- September 25** — Early Registration Fee
- October 2** — Rigging Plan

### View Deadline Checklist

### Additional Application Options:

[Click here](#) for details on the Clinical Trial Application

[Click here](#) for details on the Interactive Exhibit Application

- Please [click here](#) for tips on securing your exhibit materials before, during and after the exhibition.
- The CCS and HSFC strongly encourage organizers of accredited symposia to offer **heart-healthy food choices** to CCC 2009 delegates.

## Have you Registered?

**Register EARLY and SAVE!**

Click here for Exhibitor **On-line Registration!**

Any questions please contact  
Registration, at  
[cardiocongress@intertaskconferences.com](mailto:cardiocongress@intertaskconferences.com).