



CANADIAN
CARDIOVASCULAR
CONGRESS

CONGRÈS CANADIEN
SUR LA SANTÉ
CARDIOVASCULAIRE

2011 CANADIAN CARDIOVASCULAR CONGRESS (CCC)
Vancouver, BC • October 22-26

CCC details

- Scientific sessions are held at the Vancouver Convention Centre, the Fairmont Waterfront (Trainee Day and the Women in Cardiac Sciences Luncheon) and the Pan Pacific (Clinical Cardiology Program).
- Be sure to check the Final Program to reconfirm the date, time, and location of your presentation(s). It is available electronically on the CCC website at www.cardiocongress.org at the end of September, and will also be distributed on site in Vancouver.
- Review the ECG-Congress Edition to familiarize yourself with Vancouver and many of the CCC activities.

Presenter registration

All presenters **must be registered and their registration fees for CCC paid** in order to receive their access badge, which grants them admission to CCC. This badge must be worn by all presenters and participants in order to enter scientific sessions. Submitting your abstract or accepting an invitation to present at CCC does not automatically register you for CCC.

[Click here](#) to register for CCC.

When you arrive in Vancouver, go to the Registration Desk located on Level 1 of the Vancouver Convention Centre (West Building) to pick up your delegate badge.

Audio visual resources

- CCC is committed to providing its audience and presenters with the best educational environment possible. In order to do this, **all presenters of scientific sessions (except Accredited Symposia) must submit their presentations in advance.**
- Before preparing your presentation, please thoroughly read the [Audio Visual and Presentation Guidelines](#).
- Presenters are encouraged to use the virtual speaker-ready room (VSRR) to submit their presentation; otherwise all presenters must submit their presentation(s) in the speaker-ready room (SRR) no later than 24 hours prior to their scheduled session.
- All presentations must be reviewed, edited and saved, in the final version at least six hours prior to the start of the session the presenter is scheduled to speak in. No changes or additions are permitted after this time.
- Uploading and modifying presentations in the meeting room is not permitted.
- Personal laptop computers are not permitted.

CCC Secretariat/Secrétariat du CCSC • 275, rue Bay Street • Ottawa ON K1R 5Z5
☎ 1-866-317-8461, (613) 238-2304 • 📠 (613) 236-2727 • www.cardiocongress.org

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- Presenters who have submitted their presentation in advance via the VSRR should still visit the on-site SRR to check the compatibility of their files, preview their presentation(s), identify problems and make corrections as necessary.
- **Presentations that do not play properly in the SRR will not play properly in the meeting room.**
- Presentations will be downloaded from a central computer and sent to the appropriate meeting room prior to the scheduled start time of a session.
- Presentations will be pre-loaded on the computer in the assigned room. To access your presentation on the computer, simply click your session time, then click your name on the display, and your PowerPoint will launch automatically. At the end of your presentation, the display will return to the list of presenters in that session. If you have any difficulties or need assistance during your presentation, click the on-screen HELP button and an audio visual technician will be immediately sent to your room. At the Fairmont Waterfront and Pan Pacific, a dedicated technician will cue each presentation and will provide a remote control for presenters to use to move through their slides.

All plenary, scientific session and breakout rooms are equipped with a Windows based PC desktop computer, cue device with laser pointer, podium and microphone, LCD projector and screen, and a head table with 2 microphones. Review the [Audio Visual and Presentation Guidelines](#) for more information on hardware and software configurations and for video and codec specifications.

If you require additional equipment, please contact the CCC Secretariat, Intertask Conferences at cardiocongress@intertaskconferences.com or Jennifer Lombard at (613) 238-2304 ext. 239 or toll free at (866) 317-8461, no later than 17:00 hours (EST) on Wednesday Sept. 28. Requests are reviewed on a “case-by-case” basis and additional equipment is at the presenter’s own expense. Please note: Dual slide projection is not available.

Virtual speaker-ready room (VSRR)

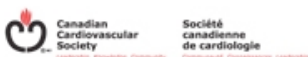
- Starting **Monday, Oct. 10** presenters will have access to a secure website to upload their presentations.
- To access the website visit www.cardiocongress.org, click on “Call for Science and Presenter Information” and follow the detailed instructions for the VSRR.
- The VSRR allows presenters to submit or make changes to their presentation online prior to **17:00 hours (EST), Thursday, Oct. 20**. After this time, presenters will only be able to upload, retrieve and edit materials on-site in the SRR.

**Please use the presenting author’s login credentials for papers with multiple authors so that the presentation can be properly identified at the session. If the user name for the presenting author doesn’t work, please contact support@sessionupload.com to update the user profile with the presenting author’s information.

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Speaker-ready room (SRR)

The speaker-ready room is located in Room 103-104 of the Vancouver Convention Centre (West Building) and will be open during the following dates and times:

Friday, Oct. 21	13:00 to 18:00
Saturday, Oct. 22	07:00 to 18:00
Sunday, Oct. 23	07:00 to 18:00
Monday, Oct. 24	07:00 to 18:00
Tuesday, Oct. 25	07:00 to 18:00
Wednesday, Oct. 26	07:00 to 11:30

All computers in the SRR are configured and equipped with the same software and hardware as the computers in the presentation rooms. Professional audio visual technicians will be available for assistance.

Contact us

Should you have specific questions regarding computer presentations prior to CCC, you may send them to the CCC Technician Service Team, AVW-TELAV, at support@sessionupload.com.

All other questions regarding your participation and presentation should be directed to:

Presenter liaison

CCC Secretariat
275 Bay Street
Ottawa ON K1R 5Z5
Telephone: (613) 238-2304
Toll-free: (866) 317-8461
Facsimile: (613) 236-2727
E-mail: cardiocongress@intertaskconferences.com

Contact

Jennifer Lombard
Manager, Logistics and Technical Services
Ext. 239

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